

**WOODWINDS COUNCIL OF CO-OWNERS
BOARD MEETING MINUTES**

Date: Thursday, April 15, 2021, 5pm

Location: Virtual meeting via Zoom

ATTENDEES

	Name	Position
✓	Eric Orr	President
✓	Peter Sarandinaki	Vice President
✓	Teri Jaeger	Treasurer
✓	Sydney Hannah-Holliday	Secretary
✓	Diana Fritts	SCS Property Manager
	<i>vacant</i>	Member At Large
	<i>Resident [Attendee x]</i>	Resident

Meeting called to order by Eric at 5:00 pm

Votes approved via email prior to meeting: None

Acceptance of Minutes: Eric moved for acceptance of the March 2021 minutes with the correction of meeting date. Teri provided the second. All in favor.

Residents Forum: NONE

Report of Officers

President's Report: NONE

Treasurer's Report:

- No report
- Teri inquired about the status of accounts and statements in management report

- All members should review the audit and share comments to Teri by this coming weekend.
- Records relocating to on-site storage. Gay has already brought the two boxes to Diana.
- General repair and maintenance is about \$2600 over budget for the year
- **Vote:** Teri moved to extend a loan for window replacement 11604 ISC in total amount of \$8200, with payment plan of \$200 per month, to be paid by resident. Eric second. All in favor.

Action Items:

Existing Action Items:

- Landscaping Walkthrough - Eric and Sydney shared notes from walkthrough with Terry from Blade Runners
 - Diana to obtain cost estimates for the following items:
 1. Concrete walkway to the gazebo/pavilion, from vendor Finley
 2. Stone repair/renovation of stones in front of townhomes 11608 to 11602 ISC
 3. Stones repair/renovation from 11602 to 11600
 4. Expedite proposal and cost estimate for adding a tree at 11601 Windbluff Ct
- Benches - Eric looked into Allrec vendor for benches and will share options with the board.
- Lights - Eric continues investigation with Dominion to obtain model numbers to replace community-owned lighting. Eric proposed that the board review the Dixie proposal and amend it to our needs, by reducing the number of lights required. Currently, there are 8 lights.
 - Eric to provide a marked map of community lights
 - Proposal from Dixie should include removing light #9 (beside 2112 GWW) and capping the line
- Finley - Peter will follow up with Ryan Shray for an onsite meeting regarding the proposal for seal coating.

New Action Items:

- None

Executive Session: None

Date of Next Meeting: The next Woodwinds Board Meeting will be held via Zoom, at 4:30p.m., Thursday, May 20, 2021.

Adjournment: Meeting adjourned at 6:06 p.m.