

**WOODWINDS COUNCIL OF CO-OWNERS  
BOARD MEETING MINUTES**

**Date:** Wednesday, October 21, 2020

**Location:** Virtual meeting via GoToMeeting

**ATTENDEES**

	Name	Position
✓	Eric Orr	President
✓	Peter Sarandinaki	Vice President
✓	Teri Jaeger	Treasurer
	<i>vacant</i>	Secretary
✓	Sydney Hannah-Holliday	At Large
✓	Diana Fritts	SCS Property Manager

**Meeting called to order** by Eric at 4:48 P.M.

**Votes approved via email prior to meeting:**

- eVote on 10/15/2020 to approve the proposal from BladeRunners to prune trees surrounding 11616 ISC and removal of one tree leaning on 11618 ISC, at cost of \$1,050. All board members voted in favor.

**Acceptance of Minutes:**

- August Minutes – Motion by Eric, second by Sydney. Four (4) attendees in favor, Teri abstained.
- September Minutes – Motion by Teri, second by Eric. All in favor.

**Residents Forum: None**

**Report of Officers**

**President's Report:** None

**Treasure's Report:** None

**Action Items:****Existing Action Items:**

- Soil erosion issue at carports 1-4 at 2100-2110 GWW: Discussed the two proposals received from BladeRunners and CuttingEdge. The board is seeking additional information regarding the solution to the problem as described. Diana will schedule time with BladeRunners for Wednesday 10/28 for board members to discuss this project and any other community landscaping projects.
- Blinking light at 11612 Windbluff: Resolved, and the board will confirm if issue persists.
- Landscaping at 2116 GWW: Request for two proposals in progress, for the bush replacements.
- Chipped paint at front balcony 11618 ISC #200 – Work has been requested, Diana will follow up for status
- Leaks at 11600 ISC and 11616 Windbluff – Diana provided work updates for ongoing issues at these residences
- Tree pruning and removal at 11616 and 11618 ISC: Discussed tree that will be removed in BladeRunners proposal (leaning into 11618 and showing signs of root rot), and plan to replace it. Eric will confer with Reston Association regarding need to replacement.

**New Action Items:**

- Board to survey property for repainting needs in community exteriors, balcony railings, stair rails. Report back to Diana.
- Discussed plan for annual meeting, walkthrough of calculating votes and admitting owners. Meeting will be held on Tuesday 12/8 at, 7 P.M.
  - Eric will prepare annual meeting notice
  - Diana will schedule walk-through of virtual tools
- Teri will have budget for the board before 11/14

**Votes**

- Vote to distribute trash newsletter: Motion by Eric, all in favor. Sydney will make copies. Eric and Peter will distribute.

**Executive Session: none**

**Date of Next Meeting:** The next Woodwinds Board Meeting will be held via Go To Meeting, at 4:30 p.m., Thursday November 19, 2020.

**Adjournment:** Meeting adjourned at 6:09 P.M.