

**WOODWINDS COUNCIL OF CO-OWNERS  
BOARD MEETING MINUTES**

**Date:** Thursday, April 16, 2020

**Location:** Virtual meeting via Zoom

**ATTENDEES**

	Name	Position
✓	Eric Orr	President
✓	Peter Sarandinaki	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Vacant	At Large
✓	Diana Fritts	SCS Property Manager
✓	Leila Lewis	Resident

**Meeting called to order** by Eric at 4:30PM

**Votes approved via email prior to meeting:**

- eVote on 3/27/2020 to accept final minutes from August 2019, October 2019, and January 2020. Board approved unanimously.
- eVote on 4/8/2020 Proposal from Blade Runners to remove dead trees. Cost of tree removal on the proposal \$8910. Board approved unanimously.

**Acceptance of Minutes: None**

**Member Forum:**

Leila Lewis – Requesting to have Azalea’s relocated from the existing space in front of 11612 ISC.

**Report of Officers**

**President’s Report:** None

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**Treasure's Report: None**

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**Action Items:****Existing Action Items:**

- a. Newsletter – need final PDF version for the website; Eric will complete over the weekend. No additional changes needed.
- b. 11610 Windbluff – Window replacement email request – Diana responded to Cecilia.
- c. 11606 Windbluff- Landscaping work – Finalize communication; Diana sent violation letter requesting for removal of trees and restoration of the land to the original state. Owners are asking if the ornamental trees could be placed in large pots and placed on their patio. Board ok with it.
- d. Website update regarding Architectural changes. The current form needs to be updated. Diana to send word version for Kathy to update the form. Teri suggested adding little bit about Woodwinds being a condo and all exterior belongs to community and therefore all residents need permission for updates to exterior.

**New Action Items:**

**VOTE:** Engagement Letter from GoldKlang– Teri moved to accept Eric Second; All in favor.

- Brick cleaning- Verizon FiOs cover cracked by subcontractors. Diana contacted Kathy from Verizon already but will follow up again. Diana to ask Ron to include cleaning the entrance bricks when they come back in July to finish the rest of Woodwinds. Feedback from Randy of Cascades Cleaning (subcontractor who did the brick cleaning)– WW bricks are fragile.
- Peter - Doggie bag box pole needs to be replaced (rotted and broken); Diana to follow up with Cutting Edge to have that pole replaced.
- Balcony Renovation- Eric offered to assist Teri with starting this project.
- Dominion/ Lollipop lights/Shoebox Lights: Eric wants to follow up with Dominion to update some of the lights. Teri in favor, however the funds that were set aside for these lights in the reserve study wasn't for the entire replacement of the light fixture and pole. Funds were to replace either the head/pole.
- Teri wants to move the reserves that are in the operating account from the past few months that have accumulated to move to Edward Jones.

**Executive Session: None**

**Adjournment:** Meeting adjourned at 5:36 pm.

**Date of Next Meeting:** The next Woodwinds Board Meeting will be held Thursday, May 21, 2020 at 4:30PM