

January 23, 2020

**WOODWINDS COUNCIL OF CO-OWNERS
BOARD MEETING MINUTES**

Date: Thursday, January 23, 2020**Location:** 2102 Green Watch Way Unit 300, Reston, VA 20191**ATTENDEES**

	Name	Position
✓	Eric Orr	President
✓	Peter Sarandinaki	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Vacant	At Large
✓	Diana Fritts	SCS Property Manager

Meeting called to order by Eric at 4:40PM**Votes approved via email prior to meeting:** None**Acceptance of Minutes:** None**Member Forum:** None**Report of Officers****President's Report:** None**Treasure's Report:**

Updates: Our current Edward Jones Advisor has left the company; new Financial Advisor has been assigned. Teri will meet with the new F.A in the next month or so to review reserves and to see if there is any need to move into short term higher interest-bearing account than the current money market account the funds are in.

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Action Items:**Existing Action Items: None****New Action Items:**

Removal of Personal Items in Stairwells: Kathy mentioned that too many personal belongings are being placed in stairwells of garden style condos. Such items include, bikes, boxes, and personal items and the stairwells are being used as personal storage spaces. This is a fire hazard as well as personal use of communal spaces. Would like to post notices with date of removal on all resident's doors with the intent that in the near future, if items are not removed by specific date, that management would have Cutting Edge remove personal items.

Fairfax County & Bus stop relocation- The board received request from Fairfax County to take over easement for a new bus stop relocation. Board needs additional time to review the request.

New Action Items for Management Co. & Board to consider-

- Diana: Follow up with Cutting Edge to schedule Power washing in Spring of 2020.
- Exterior Lights (Shoebox & Lollipop) to contact Dominion regarding lights that need servicing and to consider options (own or lease).
- Balcony Project – which is outlined in the reserve study and will need to be completed within the time frame suggested.

Executive Session: None

Adjournment: Meeting adjourned at 5:35pm.

Date of Next Meeting: The next Woodwinds Board Meeting will be held Thursday, February 20, 2020 at Teri's residence.