

**WOODWINDS COUNCIL OF CO-OWNERS
ANNUAL MEETING MINUTES**

Date: Tuesday, November 13, 2018

Location: Reston Association Building 12001 Sunrise Valley Dr. Reston, VA 20191

ATTENDEES

✓	Name	Position
✓	Eric Orr	President
	Vacant	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
✓	Peter Sarandinaki	At Large
✓	Diana Fritts	SCS Property Manager
✓	18	Association Residents

Annual Meeting called to order by Eric at 6:45 PM

Roll Call / Determination of Quorum: Minimum quorum requirement is set at 10%. 18 total attendees out of 144 units. Quorum reached.

President's Report:

Notable activities of 2018

March – The board was contacted by Verizon to bring FIOS to Woodwinds. Verizon is phasing out of copper landlines and plans on installing FIOS jacks to each unit in the near future.

April - Board filed for quorum reduction petition to reduce quorum to 10%.

July- Eric signed letter to county board regarding population density plan.

Treasurer's Report:

2019 Budget Review – Budget increase from 2018 is about 1.2-1.8% depending on the unit.

Election of Directors by the Association: In the previous years, quorum was not reached and therefore association residents did not directly elect board members. Special meeting was held by previous board members to adopt upcoming year's budget as well as to appoint members and to elect officers. This year, the association reached quorum and were able to elect residents who stepped up to serve on the board of directors.

The following residents were up for nomination:

Eric Orr – Resident and prior President of Woodwinds Board of Directors

Teri Jaeger- Resident and prior Treasurer of Woodwinds Board of Directors

Kathy Ko – Resident and prior Secretary of Woodwinds Board of Directors

Peter Sarandinaki – Resident and prior At- Large of Woodwinds Board of Directors

Note: Association members present unanimously voted on the proposal to adopt 2019 budget and elected the board members.

After the voting session, Q & A session was held with association members who had various questions and concerns.

Q1.- Lynn– What is the next major project per the reserve study?

A1.- Teri- One notable project to review and to consider may be the balcony improvement project for the garden-style units. This project will need to be conducted in phases.

Q2. Diane M.- Concerns regarding the “Lollipop” lights around the general areas of the property. There are mildews inside the globe and the light is too weak and poses concerns with safety and visibility.

A2. Some of the lights are owned by Dominion Energy and some are owned by the association. Diana Fritts, property manager, to follow up with Dominion regarding the lights that need maintenance that are owned by Dominion and to continue on-going follow up and maintenance of association owned lights with Dixie Electric.

Q3. D’Orsay- 1. When will our next chimney inspection be? 2. When are we planning to power wash the brick walls of the garden style units?

A3. Eric- In the past years, there was an attempt to pressure wash the bricks and had chosen a building to test the process. The outcome caused more concerns for possible damages to the mortar and bricks. However, it can be an agenda for 2019 and the project would need to be completed in phases.

Special Meeting called to order at 8:01PM and adjourned at 8:05PM

- Teri moved to appoint the current board to the following positions, Eric second. All approved.
 - President: Eric Orr
 - Vice President: Peter Sarandinaki
 - Treasurer: Teri Jaeger
 - Secretary: Kathy Ko
 - At- Large: Vacant