

2019

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## WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING MINUTES

**Date:** Thursday, June 20th, 2019

**Location:** 2102 Green Watch Way Unit 300, Reston, VA 20191

### ATTENDEES

	Name	Position
✓	Eric Orr	President
	Peter Sarandinaki	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Vacant	At Large
✓	Diana Fritts	SCS Property Manager

**Meeting called to order** by Eric at 4:18PM

**Votes approved via email prior to June meeting:** None

**Acceptance of Minutes:** None

**Member Forum:** Suzanne Gilbert 11614 ISC Unit 101 present.

- With recent rain, leak coming in from Patio door, which caused floor damage.  
Suzanne's contractor assessed damages of wood floors, Cutting Edge was also previously contracted by Woodwinds to review source of leak and damage. Suzanne to submit cost of damage to property manager, Diana Fritts.
- Also requesting Board consider installation of curb cuts near 11614 ISC due to Suzanne's limited mobility issues. Board will review in the near future general map of Woodwinds to see if curb cuts can be installed throughout the community and review cost and other factors.

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- Kathy Ko, resident at 2104 GWW Unit 301, and current Secretary on the Board, brought up concerns regarding parking issues recently experienced with Asphalt Resealing project conducted on Monday, June 17<sup>th</sup> through Wednesday, June 19<sup>th</sup>, 2019. Many residents parked along the fire lane on GWW or parallel parked in front of carports blocking off carport accesses. Two main problems were brought up: 1. Parking decal issue-Cars parked in Woodwinds didn't have up to date parking decals for 2019-2020 and some cars not having decals at all; inability to distinguish residents from non-residents when parking space was limited. 2. Also not being able to identify owners of cars who were parked along the fire lane and not all board members having either access to the most recent master list of parking registration or resident directory to call car owners.

Eric Orr to continue distribution of parking decals, Diana Fritts will share resident directory with Kathy for future need.

### Report of Officers

**President's Report:** None

**Treasure's Report:** None

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### Action Items:

#### **Existing Action Items:**

95- Schedule Finely Sealcoating ;Closed

96- Contact resident, Linda L. regarding running hose;Closed

97- Contact Blade Runners regarding 11616 ISC ;Open

98-Cutting Edge &SES Powerwashing-Get proposal for power washing buildings;Open

99-Contact M&WR and schedule carpet and window cleaning for garden units;Open

100- Schedule Dixie Rep to attend July 18<sup>th</sup> meeting to discuss Electric panel upgrade;Open

#### **New Action Items:**

- Kathy Ko to post notices to residents with interior access to faucets to turn it on for summer.

#### **New Action Items for Management Co.-**

- Follow up with Finley Asphalt Co. regarding parking lot striping schedule

**Executive Session:** Called by Eric at 5:25PM; Out of session by 5:28PM

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**Adjournment:** Meeting adjourned at 5:36 pm.

**Date of Next Meeting:** The next Woodwinds Board Meeting will be held Thursday, July 18<sup>th</sup>, 2019 at 4:30PM at 2102 GWW Unit 300.