

2018

**WOODWINDS COUNCIL OF CO-OWNERS
BOARD MEETING MINUTES**

Date: Thursday, May 24th, 2018

Location: 2102 Green Watch Way Unit 300, Reston, VA 20191

ATTENDEES

	Name	Position
✓	Eric Orr	President
	Vacant	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Peter Sarandinaki	At Large
✓	Diana Fritts	SCS Property Manager

Meeting called to order by Eric at 7:02 pm

Votes approved via email prior to May meeting:

eVOTE: May 21st, 2018 – A WW resident’s vehicle alarm had been going off randomly for few days. Vehicle did not register for WW parking sticker, however it was a known resident’s car parked between 2102 and 2104 GWW. Board voted to not tow the resident’s vehicle as the residents were out of town and were unavailable to correct the issue.

Acceptance of Minutes: None

Member Forum: None

Report of Officers

President’s Report: None

Treasure’s Report: None

2018

Action Items:**Existing Action Items:**

- 37 - Follow up on bank account signors; Closed
- 45 - Gutter guards and problems; Open
- 68 - Open
- 69 - Closed
- 73 - Waiting for additional bids from Vendors for Carport roof replacement

New Action Items:

- Tree Removal Proposal: Few of the trees in the association grounds are dead and require removal before further damage may be done to surrounding properties.

VOTE: Teri moved, Eric second; All approved.

- Woodwinds Trail Repair by Finely Asphalt & Sealing Inc.: Finley was contracted to replace existing asphalt trails that needed to be replaced per Reserve Study with concrete trails. Paths that will be replaced are 11646 ISC, 11622 GCL, ISC to GWW and path towards the Pavilion.
- Verizon Update: We have not heard back from Verizon Representatives since signing our amended contract to install FiOS in Woodwinds.
- Architectural Change Request from M. Littleton to replace windows.

VOTE: Teri approved, Eric second; All approved request contingent on receiving sample and matching current color requirements.

- Architectural Change Request from Dan Abrash 11612 ISC #200 for dining room window replacement.

VOTE: Teri moved, Eric Second; All approved.

- Residents resigning at 2114 GWW #201 added roof extension to the balcony without approval from board. No Architectural Change Request form was submitted. Residents claimed that there were leaks coming from above unit that left stains on walls.
 - Diana to follow up with the Weavers at above address to send architectural request form.
 - Teri to begin balcony assessment and to prepare for balcony repair project.

Executive Session: Executive session was held from 7:41PM to 7:57PM

2018

Adjournment: Meeting adjourned at 8:08 pm.

Date of Next Meeting: The next Woodwinds Board Meeting will be held Tuesday, June 19th, 2018 4:30 PM at Teri's residence.