

2018

**WOODWINDS COUNCIL OF CO-OWNERS
BOARD MEETING MINUTES**

Date: Thursday, April 18, 2018

Location: 2102 Green Watch Way Unit 300, Reston, VA 20191

ATTENDEES

	Name	Position
✓	Eric Orr	President
	Vacant	Vice President
✓	Teri Jaeger	Treasurer
✓	Kathy Ko	Secretary
	Peter Sarandinaki	At Large
✓	Diana Fritts	SCS Property Manager

Meeting called to order by Eric at 7:03 pm

Votes approved via email prior to April meeting: None

Acceptance of Minutes: None

Member Forum: None

Report of Officers

President's Report: None

Treasure's Report: Teri asking Associa if Pacific Premier Bank account is interest bearing.

2018

Action Items:**Existing Action Items:**

- 47 & 66 – Closed
- 48 – Closed
- 51 - Open and dependent on 68
- 68 - Open; Eric to complete
- 69 – Waiting
- 70 – Closed
- 71 – Closed
- 72 – Received one proposal

New Action Items:

- Carport Roof Replacement Project – Currently received one proposal from Cutting Edge.
 - Diana to obtain two more bids by next meeting
- Eric brought up that lights on South Lakes carport still out. Dixie Electric visits only once a month for monthly maintenance and is not due to check on electrical maintenance issues any time soon.
 - Diana to follow up with Dixie to see if walk throughs can be done twice a month instead of once a month.
- Reviewed draft of Quorum reduction letter for residents. Board is fine with letter being sent out to residents as drafted.
- Reston Association (RA) recently came through Woodwinds property and cited 8 residents regarding windows and patio doors not meeting RA's standards.

In the past, the Board reached out to RA regarding windows and patio doors of residents' who were not meeting the standards and RA did not cite anyone of the reported residents. Eric wanted to meet with the personnel in charge of the Design Review process to ensure that the standards are consistent across the board and that all citations or issues should be discussed with the board first.

Adjournment: Meeting adjourned at 8:13 pm.

Date of Next Meeting: The next Woodwinds Board Meeting will be held Thursday, May 24th, 2018 at Teri's residence.