
WOODWINDS COUNCIL OF CO-OWNERS

ANNUAL MEETING and SPECIAL BOARD MEETING MINUTES

Date: Tuesday, November 15, 2011

Location: Langston Hughes Middle School, 11401 Ridge Heights Road, Reston, VA 20191

Attendees – Board, Management

✓	Name	Position
✓	Eric Orr	President
✓	Patrick Shagena	Vice President
✓	Teri Jaeger	Treasurer
		Secretary
	Richard Harrison	At-Large
✓	Diana Fritts	Property Manager, Loudoun Management Associates

The annual meeting was scheduled for 7:00 pm. A quorum of 50% of co-ownership is necessary to conduct to an official meeting. At 7:15 pm Eric Orr announced that only 22.73% of the co-ownership was represented; 9.50% in person, and 13.23% by proxy.

Teri Jaeger gave an informational presentation about current issues at Woodwinds, major work undertaken in the past year, major work planned for the coming year, Woodwinds current financial status, and the proposed budget for 2012. Co-owners asked questions and offered comments. The information meeting concluded at 8:17 pm.

At 8:27 pm Eric Orr called to order a special meeting of the Board of Directors.

Teri Jaeger moved to reappoint Eric Orr, Teri Jaeger, Patrick Shagena, and Richard Harrison to the board. The motion was unanimously approved.

Teri Jaeger moved to name Eric Orr as President, Patrick Shagena as Vice President, Teri Jaeger as Treasurer, and Richard Harrison as At-Large Director, of the board. The Secretary position is currently vacant. The motion was unanimously approved.

Eric moved to adopt the proposed 2012 Budget. Patrick seconded the motion and the motion was unanimously approved.

Eric moved to approve the Blade Runners proposal to remove tree behind 2116 GWW in the amount of 937.50. Board unanimously approved.

The special meeting of the board was closed at 8:40 p.m.