

WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING MINUTES

Date: Wednesday, May 17, 2012**Location:** 2102 Green Watch Way #300, Reston, Va. 20191

Attendees – Board members, Management

✓	Name	Position
✓	Eric Orr	President
	Patrick Shagena	Vice President
✓	Teri Jaeger	Treasurer
	Travis Collins	Secretary
✓	Richard Harrison	At Large
✓	Diana Fritts	Property Manager, Loudoun Management Associates

Meeting called to order by Teri at 7:04PM.

Approval of Minutes – Teri moved that the April minutes be approved as reported. Eric seconded.

Report of OfficersTreasure's Report -

- No report given

Manager's Report -

- No report given

Old Business

- None

New Business

Three Painting proposals reviewed.

- Diana has prior experience with Reston Painting at Ventana

- H&H and Reston Painting eliminated on price
- Teri moved go w/Nova for 10 stairwell's at \$1195 each; seconded and passed
- We will designate each entrance by number for painting
- One ISC bldg: 11612 - 11616
- One GWW bldg: 2100-2110

Reserve Study by PM+ discussed

- Which Level to auth - Treasurer thinks it's worth the Level 1 because the extra data is used extensively in yearly budgeting process. Teri moved to accept Level 1 Study; Eric second
- Accepted Level 1

Balcony repairs

- Add: 11636 11638 townhouses to the existing list
- Remove: 11618 - 201/301
- Teri moved for 8 ISC balconies on garden units and 2 on the townhouse units

Landscape plan

- Diana: ping Kate on when her deliverable will come in

Eric distributed draft modifications on cluster rules and asked for feedback

- Diana provided a letter from a resident for consideration in rules changes.
- Send markups to Eric for consolidation.

11617 - residents sporting TX plates after 60 days and placing trash in wrong area

- Diana will contact directly

One resolution on distribution of general condo data

- Does not effect distribution of condo disclosure packages
- Teri moved to execute the resolution and Eric seconded
- Proposal was signed by all members present (Eric, Teri, RGH). Patrick and Travis marked Absent

Action Items

#6543 - Withdrawn

#9163 - Pending closure

#9317 – Proposal in for reserve study. Accepted. Prepare draft and await landscape plans for finalization

#9318 – EV air inspection of Unit. Pending closure

#9324 – Pending closure. Stairwell Painting proposals in

#9519 - Attic fans - Seek reimbursement

#9520 - Closed.

#9521 - Closed

#9522 – Vera Perkins – closed

#9523 – Closed

Executive Session

Executive session started at 8:01 PM.

Executive session ended at 8:05 PM

Adjournment

Motion to adjourn at 8:13 PM by Eric; seconded by Teri

Date of Next Meeting

The next Woodwinds Board Meeting will be held on Thursday, June 14th, 7:00 p.m. at 2102 Green Watch Way #300, Reston, VA 20191.