
WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING
MINUTES

Date: Wednesday, July 23, 2014

Location: 2102 Green Watch Way, Unit 300, Reston, VA 20191

Attendees – Board members, Management

<input type="checkbox"/>	Name	Position
X	Eric Orr	President
X	Patrick Shagena	Vice President
X	Teri Jaeger	Treasurer
X	Gavin Wright	Secretary
	Diane Morris	At Large
	Roger Fons	Property Manager, Horizon Community Services
X	Steve Ludden	Asst. Property Manager, Horizon Community Services
X	Beulah McLemore	Resident 2104 GWW, Unit 301

E-mail approved board votes prior to the month meeting

Meeting called to order by Eric at 6:59 p.m.

Approval of Minutes

Eric motioned to approve May minutes, Teri second. All approved.

Community Concerns

Beulah McLemore - 2104 GWW, Unit 301

1. Balcony rail is falling apart.
2. Drainage is horrible and can't be cleaned out.
3. Water backs up to close to the door.

- Resolution - Horizon will get in touch with Cutting Edge to get a temporary solution. Board will also look into moving her “up the stack” in the balcony renovation project.
- 4. Window replacement - Glass is fogged up, she’s replaced windows numerous times. She wants to make sure there’s adequate drainage. Cutting Edge came out to clean the gutters already.
 - Resolution: Board will have Cutting Edge look into an oversized gutter and oversized downspout.

Report of Officers

President’s Report

No report.

Treasure’s Report

No report

Manager’s Report

- Eric’s Stairs 11615 Windbluff Ct. Proposals - New steps. Eric motion, Teri second. All approved. \$3,260.00 from PSI Property Services.
- Speed Bump - Horizon needs to find the \$3,500 proposal from Pavement Solutions to fix the speed bump and another other pavement issues.
- Stairwell Lighting 11604/11606 Windbluff - Fixed. We are now receiving bills. Horizon needs to contact Dominion regarding administrative changes.
- Henry’s towing - No call back yet. Chris St. Clair used to be on our contract. Might be best to contact the Sterling office. Current board members and Horizon is on the contract.
- 11614 Ivystone Court - Gutters need cleaned.
- M&WR - Lots of phone calls coming in regarding lack of vacuuming. Light bulbs are not getting replaced in a timely fashion. Maybe consider a new contractor.

Old Business

- Radon pipe is painted.
- GWW street lights. Fixed.
- FHA compliance packet. They are submitted.
- 11614 ISC #300. Condensation line with the heater that ran up the heating bill. Horizon will follow up with Ron from Cutting Edge.
- 5 Additional Trees on South Lakes - Eric will talk to RA. We might need Kate to go to RA on our behalf to get the “exception”. Decision/vote by next meeting.
- Discuss planting proposal via e-mail and get the approval.
- Light in 2102 GWW needs to be replaced.

New Business

- Look at 11608 IVC Court gutters. Over pouring with rain water.

Executive Session

None.

Adjournment

Concluded at 8:13 p.m.

Date of Next Meeting

The next Woodwinds Board Meeting will be held Wednesday, August 27 at 7 p.m. at 2102 Green Watch Way, Unit 300, Reston, Va.