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WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING  
MINUTES

**Date:** Thursday, July 22, 2013

**Location:** 2102 Green Watch Way #300, Reston, Va. 20191

Attendees – Board members, Management

<input type="checkbox"/>	Name	Position
x	Eric Orr	President
	Patrick Shagena	Vice President
x	Teri Jaeger	Treasurer
x	Gavin Wright	Secretary
x	Diane Morris	At Large
x	Diana Fritts	Property Manager, Horizon Community Services

Meeting called to order by Eric at 7:04 p.m.

**Approval of Minutes**

June meeting minutes were not completed. Delayed until July meeting.

**Report of Officers**

President's Report

No Report

Treasure's Report

Overall finances are good. Over budget on garden condos currently, but should pull even by end of year. Over budget on gas utilities by a lot, but it might pull

even by end of year. If gas budget does not pull even by end of year, then the board might need to localize the issue.

### Manager's Report

No Report

### **Old Business**

Reston Glass – Company has replaced majority of glass in public areas. Also need to repair torn screens. 11612 Ivystone has a broken glass piece, board will check to see if it's included in the proposal.

Resident Owned Fogged Glass - Some residents have fogged windows. Until board fixes all glass in public areas, resident windows will not be asked to be repaired. Once windows are repaired, board will begin sending notices to residents to repair fogged glass.

Stump Mounds – Ground stump mounds have been left by tree removal company. Board will investigate why they are still there.

### **New Business**

Board Communications – Diane discussed improving communications between board and rest of the community via various methods. Web site, Facebook page, Newsletter, etc. Board needs to decide on a medium (or 3 mediums) and execute on consistent communications via those mediums.

### **Executive Session**

Enter session at 8:05 p.m.

2108 Green Watch Way #101 – Need to clarify why Woodwinds amount did not match attorney amount. Diana to follow-up.

2106 Green Watch Way – Resident declared bankruptcy. Woodwinds is on the list of debtors

Out of executive session at 8:12 p.m.

### **Adjournment**

Closed at 8:19 p.m.

### **Date of Next Meeting**

The next Woodwinds Board Meeting will be held Thursday, August 22.