

WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING MINUTES

Date: Thursday, January 17, 2013**Location:** 2102 Green Watch Way #300, Reston, Va. 20191

Attendees – Board members, Management

✓	Name	Position
✓	Eric Orr	President
✓	Patrick Shagena	Vice President
✓	Teri Jaeger	Treasurer
✓	Gavin Wright	Secretary
	Richard Harrison	At Large
✓	Diana Fritts	Property Manager, Horizon Community Services

Meeting called to order by Eric at 7:02 p.m.

Approval of Minutes –

Teri moved to accept the minutes as amended. Passed unanimously.

Report of OfficersPresident's Report

No president's report

Treasure's Report -

The year end report looks good. Woodwinds current stands \$50,000 in the positive, but still have some 2012 bills remaining. Even with outstanding bills Woodwinds has a chance to finish \$25k black. Page 2, item under utilities - Diana will fix and send Teri a corrected report. Woodwinds is over on water/sewer, over on general repairs and maintenance, well over on tree care. Woodwinds is under on landscape enhancements,

water leaks, and snow removal. Keeping bird sanctuary line item. Need to move excess money to the ING account.

Manager's Report -

No Report

Old Business

Lollipop light is current out. We will not replace the bulb as it only lights up the rear of the community near the pavilion and pavilion lights can be used.

NOVA painting will begin work in Feb.

Branch removed from the garage and checked, small hole and they repaired accordingly.

Entrance way lights burnt out. Dixie hasn't replaced yet. Diana will get Dixie to fix.

Carport light is out. No cover on it. Needs repaired.

Light in 2102 is out. Dixie was out 4 months ago and now it's out again. Look into why it's going out so frequently.

Potomac services - chimney inspections were completed. 4 problems found, 3 not at home. 3 not at home, they need to get inspected on their own dime. 4 problems were sent what needs to be fixed. 11630 has already been fixed.

Leak issues. Need to inspect Chris' balcony to inspect the leak.

New Business

Parking - Board need to define the parking regulations, enforcement.

Dumpster - we need more information about the dumpster, the size, type, is it lockable, are they using a contractor? Is this the only alternative? Will send an email tonight to ask for more information.

Front balcony leak - get EV Air for proposal for front balcony work. EV Air would need to hire an engineer to design a solution for the fronts. Suzanne, 11614 #101 is the one having leaks. Give Larry a call and find a solution for fixing leaks on front balconies. Need to set a "deadline" for that meeting.

Exterior slider handle at a unit is white. Needs to be addressed. Patrick will take a picture and send to the board. Then maybe address it with the local window, Thompson Creek.

Kate is the landscape architect. Landscaping - Tues., Feb. 12 or Feb. 13. Find a date to meet with her and reschedule.

Action Items

Executive Session

Entered at 8:23 p.m. Exited at 8:24 p.m.

Adjournment

Closed at 8:25 p.m.

Date of Next Meeting

The next Woodwinds Board Meeting will be held Thursday, February 21 at 7 p.m.