
WOODWINDS COUNCIL OF CO-OWNERS BOARD MEETING
MINUTES

Date: Wednesday, August 27, 2014

Location: 2102 Green Watch Way, Unit 300, Reston, VA 20191

Attendees – Board members, Management

<input type="checkbox"/>	Name	Position
X	Eric Orr	President
	Patrick Shagena	Vice President
X	Teri Jaeger	Treasurer
X	Gavin Wright	Secretary
	Diane Morris	At Large
X	Roger Fons	Property Manager, Horizon Community Services
X	Steve Ludden	Asst. Property Manager, Horizon Community Services

E-mail approved board votes prior to the month meeting

The board unanimously approved a vote on The Landscaping Project on Aug. 8 for \$80,049 to Kate Davidson.

The board unanimously approved a vote for the Concrete Work on Aug. 20 for \$8,500 to Cutting Edge.

Meeting called to order by Eric at 7 p.m.

Approval of Minutes

Eric motioned to approve July minutes as amended, Teri second. All approved.

Report of Officers

President's Report

No report.

Treasure's Report

No report. But small questions regarding various coding of expenses.

Manager's Report

- Will be putting together an Action List that will track important items. Horizon will include it in all board packets, but also send a soft copy to the board "mid-month".

Old Business

- Various Gutter Cleanings - Horizon will double check to see who they used to take care of the various issues.
- Beluah - Balcony was falling apart. Cutting Edge came out. She's now bottom of list to get balcony replaced.
- Concrete Steps - Starting tomorrow.
- Speed Bump - Getting scheduled.
- Stairwell Lighting - Taken care of with Dominion.
- Henry's Towing - Horizon needs to update the authorized list.
- MWR Contract - Horizon followed-up. Supervisor came on-site and calls have reduced.
- FHA Packet - Horizon has submitted the packet, but it's not showing on the Web site that we are approved. Horizon will ensure that it's correct.
- 11614 ISC #300, Richard Harrison frozen condensation line - Horizon has been in touch with Cutting Edge. Board needs a full understanding.
- 5 Additional Trees - Board needs to approve the use of Kate to go to RA. Eric will give Kate the work he's done thus far.
- 11608 ISC Gutter - Horizon will see if they got those gutters cleaned.

New Business

- Annual Meeting - Tuesday, November 18 because Tuesday, November 11 is Veteran's Day.
 - Horizon will need to reserve a room. RA is first choice; Reston Community Center is second choice.
- FDIC insurance limit is \$250k. Cab Reserve account is currently over \$300k.
 - Motion to move \$45k from Cab Reserve to Capital One account. Teri motion, Eric second. All approved.
- Drainage between 11612 ISC - 11608 ISC.
 - Gavin will e-mail Horizon the videos.

- Horizon will bring it to Kate Davidson's attention.

Executive Session

None.

Adjournment

Concluded at 7:53 p.m.

Date of Next Meeting

The next Woodwinds Board Meeting will be held Wednesday, September 24 at 7 p.m. Location is TBD.