
**WOODWINDS COUNCIL OF CO-OWNERS
BOARD MEETING MINUTES**

Date: Thursday, March 20, 2017

Location: 2102 Green Watch Way, Unit 300, Reston, VA 20191

Attendees – Board members, Management, Community, Vendors

<input type="checkbox"/>	Name	Position
X	Eric Orr	President
X	Patrick Shagena	Vice President
X	Teri Jaeger	Treasurer
X	Gavin Wright	Secretary
X	Peter Sarandinaki	At Large
X	Diana Fritts	Property Manager, Associa SCS
X	Beverly Webb	11618 Ivystone Court, #100

Board votes approved unanimously via email prior to the month meeting

- On February 26, the board votes to unanimously approve Angie Trumbull's ACR form for new windows at 11618 ISC #100.

Meeting called to order by Eric Orr at 7:02 p.m.

Approval of Minutes

Teri motioned to approve February minutes as submitted. Eric second. All approve.

Community Concerns

- Beverly Webb, 11618 ISC #301. Looking to replace all windows. Wants to talk to the board about companies we've approved and the process for getting it approved.

Report of Officers

President's Report

No report.

Treasure's Report

No report.

Manager's Report

No report.

Old Business

None.

New Business

- Pavement Replacement Project
 - Diana Fritts will send the scope of work to 3 paving companies. Our consultant, Alex, will follow-up with each contractor to clarify any detail.
- Ruth Stilphen 2100 GWW #101 – ARC form.
 - Tabling ARC until Diana Fritts gets more detail.
- Appeal to skylight at 11642 ISC.
 - Board denies the appeal. Based on placement of personal property on passing through and placing on common property.

Action Items

- 13 - Potomac Services. Contractor came back to inspect the property and reattached a number of vents.
- 14 - Dog Bags. Still not arrived. Teri will check on supply and contact Diana regarding current supply.
- 16 - Maple Leaf. Teri will annotate a gutter map so the contract knows what gutters to clean.
- 17 - 11608 ISC needs to submit an ARC application for their new windows.
- 18 - Move the bus stop. Fairfax Connector is looking into it.
- 22 - Price for locks on doors. Diana has yet to get quotes. Will do so by next meeting. Looking to get replacement locks on all 51 common doors.
- 23 – Woodwinds owned light damaged by trash truck that was replaced with new lollipop light has now been replaced with correct shoebox light and right height pole. American Trash paying all costs. Eric will work on getting costs for replacing ALL lights and poles for the entire community. This number will be added to the new reserve study.

Executive Session

Session Started: 7:06 p.m.

Session Notes

- Teri motions that we write off the balance for 11632 ISC. Eric second, all approve.

Session Ended: 7:15 p.m.

Adjournment

Eric motions to adjourn at 7:16 p.m. Teri second, all approve.

Date of Next Meeting

The next meeting is on Thursday, April 26, 2017 at 7 p.m. 2102 Green Watch Way, Unit 300.